

# Risk Insights

## Checklist for parked buses



Company name: \_\_\_\_\_

Parking address: \_\_\_\_\_

Manager's phone number: \_\_\_\_\_

First responder's phone number: \_\_\_\_\_

Inspector's name: \_\_\_\_\_

\_\_\_\_\_  
INSPECTOR'S SIGNATURE

### CHECKLIST FOR BUSES

#### Best Practice

It's recommended you save a copy of this checklist for your records. The checklist should be completed every day in the morning and evening. Record any anomalies in the comments/observations section.

	COMPLIANT	NOT COMPLIANT	NOT APPLICABLE	INSPECTION DATE	INSPECTION TIME AM	INSPECTION TIME PM
Leakage of fluids under and/or near buses.						
<i>COMMENTS/OBSERVATIONS:</i>						
Buses parked (maximum of 8) in blocks, as explained in the plan.						
<i>COMMENTS/OBSERVATIONS:</i>						
Buses parked 15 meters from a building.						
<i>COMMENTS/OBSERVATIONS:</i>						
Bus doors and windows are closed and locked.						
<i>COMMENTS/OBSERVATIONS:</i>						
Compliant Class BC fire extinguisher and accessible for each block.						
<i>COMMENTS/OBSERVATIONS:</i>						
No traces of vandalism on buses.						
<i>COMMENTS/OBSERVATIONS:</i>						

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CHECKLIST FOR PARKING						
	COMPLIANT	NOT COMPLIANT	NOT APPLICABLE	INSPECTION DATE	INSPECTION TIME AM	INSPECTION TIME PM
Access to buildings, parking lots, and other closed or controlled zone.						
<i>COMMENTS/OBSERVATIONS:</i>						
All fences are in good condition and without any breach or traces of unauthorized entry.						
<i>COMMENTS/OBSERVATIONS:</i>						
Above-ground fuel tank in good condition without any leakage and power off if no activity.						
<i>COMMENTS/OBSERVATIONS:</i>						
Security systems in good condition and functional (Alarm, camera, motion detector).						
<i>COMMENTS/OBSERVATIONS:</i>						
Lighting functional and in good condition.						
<i>COMMENTS/OBSERVATIONS:</i>						
Compliant Class BC fire extinguisher accessible at specified locations.						
<i>COMMENTS/OBSERVATIONS:</i>						
Emergency plan is posted and updated at the entrance to the parking lot.						
<i>COMMENTS/OBSERVATIONS:</i>						

For more information on making your business safer, contact Risk Services Department at **1.833.692.4111** or visit **[www.nbins.com](http://www.nbins.com)**.